



# Application for Floodplain Development Permit

City of Steubenville  
Planning and Zoning Commission  
308 Market Street, Room 205  
Steubenville OH 43952  
(740) 283-6000 extension 1700

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Name of Property Owner: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Telephone No. of Primary Owner Contact: \_\_\_\_\_

Name of Lessee (if applicable): \_\_\_\_\_

Address of Lessee: \_\_\_\_\_

Telephone No. of Primary Lessee Contact: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Current Use: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

Description of planned construction: \_\_\_\_\_

Elevation of lowest floor (including basement) of structure(s) \_\_\_\_\_

Elevation to which structure(s) will be floodproofed \_\_\_\_\_

Description of alterations or relocations to watercourse (if applicable) \_\_\_\_\_

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**Application must be accompanied by a plot plan which includes:**

- \_\_\_ Property owner name and names and addresses of abutting property owners
- \_\_\_ Lot or tract boundaries showing accurate bearings and distances, including project Location map
- \_\_\_ Location of existing and proposed buildings, structures and uses, including accessory buildings or uses, heights and dimensions of such and distances between same
- \_\_\_ Existing and proposed uses of land, buildings and structures
- \_\_\_ Existing and proposed abutting street rights-of-way, cartways and curbs adjacent to site
- \_\_\_ Location and dimension of existing and proposed buildings and setback lines, front side and rear yards
- \_\_\_ Existing and proposed driveways, access drives, sidewalks, parking lots, parking spaces, access aisles, loading and unloading areas
- \_\_\_ Location, dimension, height and type of existing and proposed signs

- \_\_\_ Existing and proposed utilities, including water lines, sewer lines, storm sewers, natural gas lines, electric lines, telephone lines, and related easements
- \_\_\_ Architectural drawings illustrating exterior designs of existing and proposed buildings and structures
- \_\_\_ Boundary Flood Hazard Areas and site elevations, including proposed finished elevations of lowest floor (including basement)
- \_\_\_ Location of cut and fill areas on or adjacent to the site
- \_\_\_ Information sufficient to document compliance with Sections 1179.05 and 1179.06 of the Zoning Code
- \_\_\_ Certification by an architect or engineer that the floodproofing methods meet the criteria in Sections 1179.05 and 1179.06 of the Zoning Code
- \_\_\_ Certification by an engineer that flood carrying capacity of watercourse will not diminished if project involves alteration or relocation of watercourse

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 I/we certify that the above/accompanying information is true and correct under penalty of law.

Signature of Property Owner/Lessee/Agent for Owner or Lessee (Applicant):

Name	Date
Name	Date

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 This Section for Planning and Zoning Commission staff use only:

Application No. \_\_\_\_\_  
 Application submitted is properly completed \_\_\_\_\_ yes \_\_\_\_\_ no  
 Application is signed by property owner or lessee \_\_\_\_\_ yes \_\_\_\_\_ no  
 Application is accompanied by plot plan \_\_\_\_\_ yes \_\_\_\_\_ no  
 Plot plan includes all necessary information \_\_\_\_\_ yes \_\_\_\_\_ no  
 One copy of plot plan submitted \_\_\_\_\_ yes \_\_\_\_\_ no  
 Plot plan indicates use/construction is in compliance with floodplain regulations \_\_\_ yes \_\_\_ no  
 Plot plan includes required certifications by architect/engineer \_\_\_\_\_ yes \_\_\_\_\_ no  
 Floodplain compliance plot plan review completed by \_\_\_\_\_ on \_\_\_\_\_, 20\_\_  
 Floodplain Development Permit issued on \_\_\_\_\_, 20\_\_  
 Permit transmitted to Applicant on \_\_\_\_\_, 20\_\_ by the following \_\_\_ hand delivery \_\_\_ mail \_\_\_ fax \_\_\_ e-mail  
 Floodplain Development Permit not issued for the following reason(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Correspondence denying approval transmitted to Applicant on \_\_\_\_\_, 20\_\_ by certified mail.