



**City of Steubenville
Parks and Recreation Department**

**Financial Assistance Application For
Bellevue Pool, Wellness Center,
Program Registrations**

Mission Statement

The Mission of the Parks and Recreation Department is to maintain the upkeep of all the City Parks and Recreation Facilities and to provide safe and positive experiences to all patrons that engage in leisure activities.

City of Steubenville

Parks and Recreation Department
Located inside the MLK Recreation Center
905 Market Street, Steubenville, OH. 43952
740-283-6000 ext. 4000

City of Steubenville Parks and Recreation Department Financial Assistance Application

Overview:

The City of Steubenville Parks and Recreation Department offers Financial Assistance to area residents for Wellness Center passes, Program Registration fees, and Pool Passes to the Belleview Pool. Applicants must meet the following guidelines and must re-apply every six months of the initial application. This program is designed to allow City of Steubenville residents an opportunity to partake in the City of Steubenville Parks and Recreation Department's recreational activities and facilities.

Guidelines:

1. Payment must be paid prior to using the recreation facilities and programs.
2. Assistance is only available for fees greater than \$10.00. Therefore, daily rate fees into the Wellness Center and Belleview Pool do not qualify for assistance.
3. The Wellness Center is open to adults 18 years and older. All patrons must have a paid pass to utilize the Wellness Center during operating hours.
4. Applicants must resubmit a new application every 6 months for Financial Assistance.
5. The applicant must complete the attached Financial Assistance Application and provide a letter from one of the following; Community Action Council, Job and Family Services, HUD, or an approved State Agency identifying current approved assistance along with proof of Gross Annual Income.
6. Assistance is based on US Health & Human Services Poverty Guidelines and the amount of assistance issued by one of the above mentioned State Agencies. Applicant will be issued a letter notifying the discounted amount depending on the submitted application materials and the US Health & Human Services Poverty Guidelines listed on the back page.
7. Only Parks and Recreation Director may approve applicants for Financial Assistance.
8. There are no refunds on financial assistance awards to the participant.

City of Steubenville Parks and Recreation Department
Financial Assistance Application

Please complete the information below and submit with your letter of documentation from one of the following; Community Action Council, Job and Family Services, HUD, or an approved State Agency along with proof of Gross Annual Income. Please submit all materials to the City of Steubenville Parks and Recreation Department, Attention: Troy Kirkendall, Recreation Director, at 905 Market St. Steubenville, Ohio 43952. **Incomplete applications will not be accepted.** For more information, please contact the City of Steubenville Parks and Recreation Department at 283-6000 ext. 4004.

Applicant Information	
Applicant's Name:	_____
Applicant's Address:	_____
Zip Code:	_____ State: _____
Home Phone #:	_____ Cell Phone #: _____
Gross Annual Income (Amount before taxes):	_____
Number in House Hold:	_____ Number of Adults: _____ Number of Children: _____

Activity Apply For		
<input type="checkbox"/> Wellness Center	<input type="checkbox"/> Program Registration	<input type="checkbox"/> Pool Pass
Please Check One		
Program Name:	_____	
Individual (s) using Assistance:	_____	

Applicant's Parent or Guardian Signature:	_____	

Office Use Only		
Date of Application: _____	Approved: Yes No	Approved Date: _____
Renewal Date: _____	% of Assistance: _____	Amount Owed: _____