



City of Steubenville

Planning and Zoning Commission

Steubenville City Hall ▪ 115 South Third Street, Suite 108 ▪ Steubenville, Ohio 43952 ▪ Phone: 740.283.6000 ext 1700
Fax: 740.283.6082 ▪ Website: www.cityofsteubenville.us ▪ Email: cdp@cityofsteubenville.us

VACANT BUILDING REGISTRATION

PROPERTY INFORMATION

ADDRESS OF VACANT BUILDING: _____

PARCEL'S TAX IDENTIFICATION NUMBER (IF KNOWN): _____

PROPERTY TYPE: RESIDENTIAL (1 TO 3 DWELLING UNITS) COMMERCIAL (MORE THAN 3 DWELLING UNIT, COMMERCIAL INDUSTRIAL OR OTHER SPACE)

UTILITIES: WATER ON OFF GAS ON OFF ELECTRICITY ON OFF WINTERIZED YES NO

PROPERTY OWNER

NAME: _____

CONTACT NAME (IF BUSINESS): _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ EMAIL: _____

PROPERTY MANAGER/EMERGENCY CONTACT

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT PERSON: _____

PHONE NUMBER: _____ EMAIL: _____

FIRST YEAR BUILDING REMAINS VACANT: RESIDENTIAL \$200.00 PER BUILDING, COMMERCIAL \$400.00 PER BUILDING FOR EVERY YEAR A RESIDENTIAL BUILDING REMAINS VACANT, THE FEE INCREASES BY \$50.00 TO A MAXIMUM OF \$400.00 FOR EVERY YEAR A COMMERCIAL BUILDING REMAINS VACANT, THE FEE INCREASES BY \$75.00 TO A MAXIMUM OF \$700.00

Make checks payable to the "City of Steubenville"

Please fill out the information requested above, sign and deliver or mail this form with payment to:

City of Steubenville
Planning and Zoning Commission
Steubenville City Hall
115 South Third Street, Suite 108
Steubenville, OH 43952

SIGNATURE

DATE

PRINT NAME