



City of Steubenville

Planning and Zoning Commission

Steubenville City Hall • 115 South Third Street, Suite 108 • Steubenville, OH 43952 • Phone: 740.283.6000 ext. 1700
Fax: 740.283.6082 • Website: www.cityofsteubenville.us • Email: cdp@cityofsteubenville.us

Cover Sheet

From: John Shanley Plumbing Inspector
Subject: Master Plumbers Registration

Page 1 COVER SHEET
Page 2 APPLICATION FOR LICENSE
Page 3 WHAT IS NEEDED SHEET

A Two Hundred Fifty Dollars (\$250.00) license fee from 7/1/17 to 7/1/18

B Twenty five Dollars (\$25.00) for each Journeyman from 7/1/17 to 7/1/18

C Twelve Dollars (\$15.00) for each Apprentices from 7/1/17 to 7/1/18

All Journeyman and Apprentice License monies will be due at the time of Master Plumber Registration.

No job shall start or continue until the Registration fees are paid in full



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APPLICATION FOR MASTER PLUMBER REGISTRATION

I, _____, hereby make application on (Date) _____
to the City of Steubenville, for a Master Plumbing Registration Permit from _____ to 7/1/18 so that I
may engage in the business of Plumbing and installing water & sewer in the City of Steubenville as required by City
Ordinance (1323.01(6)).

This application is submitted and filed with said City of Steubenville upon completion of the following information:

1. Business name: _____,
2. Business address: _____, city _____,
State: _____, Zip _____,
3. Business phone: _____,
4. Business Fax: _____,
5. I am the Owner, Stockholder, Officer, Partner, (circle one)
6. Years of experience in the plumbing industry _____,
7. Your existing **State of Ohio Plumbing License number**, _____,
8. Do you hold a State of Ohio Backflow Device tester License, _____,
9. If yes, your Number, _____,



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MASTER PLUMBER REGISTRATION

Date: DUE ANNUALLY JULY 1st
From: John Shanley Plumbing Inspector @ 740-283-6000 EX 1511
Subject: Contracting Plumbing Work in Steubenville, Ohio

- The applicant must hold an OHIO STATE MASTER PLUMBERS LICENSE
- Furnish proof that said Company is registered with the Ohio Bureau of Workers Compensation.
- Furnish proof that said Company has INSURANCE for ONE MILLION DOLLARS.
- Furnish proof that said Company has TEN THOUSAND DOLLARS SURETY BOND.
- The Company MUST REGISTER with the STEUBENVILLE BUILDING DEPT. and pay all applicable fees of TWO HUNDRED FIFTY DOLLARS(\$250.00)
- The Company MUST OBTAIN a JOB PERMIT and pay all permits fees.
- Each Journeyman and Apprentices must register with the Steubenville Building Dept. TWENTY FIVE DOLLARS for JOURNEYMAN and FIFTEEN DOLLARS for APPRENTICES
- All Companies must REGISTER with City of STEUBENVILLE TAX Dept.
- All PLUMBING PRINTS MUST BE SUBMITTED TO THE PLUMBING INSPECTOR FOR HIS REVIEW AND PAY REVIEW FEES.

**ALL THE ABOVE ITEMS MUST BE TAKEN CARE OF BEFORE THE JOB STARTS OR DELAYS,
FINES OR PENALTIES COULD BE IMPOSED.**