



# APPLICATION FOR GOING OUT OF BUSINESS SALE

City of Steubenville  
Planning and Zoning Commission  
115 South Third Street, Suite 108  
Steubenville OH 43952  
(740) 283-6000 extension 1700

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No: \_\_\_\_\_  
Expires: \_\_\_\_\_

In accordance with the Codified Ordinances, Chapter 727, of the City of Steubenville, I do hereby make application to the Planning and Zoning Office of Steubenville, Ohio, for a City License Permit to conduct a **Going-Out-Of-Business Sale** inside the City limits, and make the following application under oath:

Name of Business: \_\_\_\_\_

Name(s) of Principal(s): \_\_\_\_\_

Address: \_\_\_\_\_

Business Location: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Sale To Be Conducted On Behalf Of: \_\_\_\_\_

Date When Sale Shall Commence: \_\_\_\_\_

Type of Goods and Merchandise To Be Offered For Sale: \_\_\_\_\_

Inventory List Is To Be Attached And Made Part Of This Application. Fee Based On Inventory is: \_\_\_\_\_

(\_\_\_\_\_ Dollars)

Bond Provided: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date of application: \_\_\_\_\_

Federal Tax Identification Number: \_\_\_\_\_ SSN (if individual): \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_, ss:

\_\_\_\_\_, being duly sworn, deposes and states that he/she is the individual making application for this license; that the statements contained therein are true of his/her own knowledge and belief; and that he/she signed the foregoing application for and on behalf of said \_\_\_\_\_.  
Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_.

\_\_\_\_\_  
Notary Public My Commission expires: \_\_\_\_\_

Return signed/notarized application with applicable fees to **Planning & Zoning Office, 308 Market St., Steubenville, OH 43952**