



# APPLICATION FOR ZONING APPEAL

City of Steubenville  
Board of Zoning Appeals  
115 S. Third St., Ste 108  
Steubenville OH 43952  
(740) 283-6000 extension 1700

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Name of Property Owner: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Telephone No. of Primary Owner Contact: \_\_\_\_\_

Name of Lessee (if applicable): \_\_\_\_\_

Address of Lessee: \_\_\_\_\_

Telephone No. of Primary Lessee Contact: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Current Use: \_\_\_\_\_

Proposed Use (if different than current use): \_\_\_\_\_

Description of planned construction: \_\_\_\_\_

THIS APPEAL is being requested for the following reasons: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List specific Zoning Code section(s) for which the appeal is being requested \_\_\_\_\_

Explain why compliance with zoning requirements can not be achieved \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Explain why an unusual hardship would result from compliance with zoning requirements \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Application accompanied by the following fee and deposit:

\_\_\_ Single family detached dwelling, single-family semi-detached, two-family detached dwellings and governmental uses – Fee: \$35.00

\_\_\_ All other types of residential dwellings – Fee: 75.00

\_\_\_ Commercial, industrial and other – Fee: \$150.00

\_\_\_ Deposit for all applications: \$500.00

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**Attach list with names and addresses of all contiguous property owners and owners of property across the street from applicant’s property.**

**Attach plot plan and any other information such as maps, plans, photographs, correspondence, etc. which may be relevant.**

I/we certify that the above/accompanying information is true and correct under penalty of law.

Signature of Property Owner or Lessee (Applicant):

\_\_\_\_\_  
Name Date

\_\_\_\_\_  
Name Date

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This Section for Planning and Zoning Commission staff use only:

Application No. \_\_\_\_\_  
Application submitted is properly completed \_\_\_\_\_ yes \_\_\_\_\_ no  
Application is signed by property owner or lessee \_\_\_\_\_ yes \_\_\_\_\_ no  
Application is accompanied by list of contiguous property owners \_\_\_\_\_ yes \_\_\_\_\_ no  
Appropriate fee has been paid \_\_\_\_\_ yes \_\_\_\_\_ no  
Deposit has been paid \_\_\_\_\_ yes \_\_\_\_\_ no  
Public hearing notice advertised on \_\_\_\_\_, 20\_\_\_\_.  
Public hearing notice sent to contiguous owners on \_\_\_\_\_, 20\_\_\_\_.  
Date of Board of Zoning Appeals Hearing \_\_\_\_\_, 20\_\_\_\_.  
Appeal Approved \_\_\_\_\_ Appeal Denied \_\_\_\_\_ Appeal Conditionally Approved \_  
If appeal conditionally approved, list conditions \_\_\_\_\_

\_\_\_\_\_  
Decision of Board of Zoning Appeals appealed to City Council \_\_\_\_\_ yes \_\_\_\_\_ no  
Date of City Council Public Hearing \_\_\_\_\_, 20\_\_\_\_  
Decision of City Council \_\_\_\_ BZA decision confirmed \_\_\_\_ BZA decision reversed \_\_\_\_ BZA decision modified. If modified, list modification(s) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_