

STEUBENVILLE MUNICIPAL COURT  
123 SOUTH THIRD STREET  
STEUBENVILLE, OHIO 43952

JOHN J. MASCIO, JUDGE  
ELIZABETH D. VERGIZ, CLERK

EFFECTIVE: JANUARY 1, 2021

THE FEES AND COSTS IN ANY ACTION OR PROCEEDINGS

Advance deposit for the filing of any Civil Action, or proceedings shall be paid to the Clerk with the filing thereof in the following amounts to-wit:

- (1) \$ 150.00 - \$ 61.00 . . . COMPLAINT FOR MONEY  
10.00 . . . CERTIFIED MAIL  
26.00 . . . LEGAL-AID FEES  
3.00 . . . LEGAL RESEARCH FEE  
40.00 . . . SPECIAL PROJECT FUND  
10.00 . . . CAPITAL IMPROVEMENT FUND  
\$ 10.00 . . . EACH ADDITIONAL DEFENDANT
  
- (2) \$ 85.00 - \$ 42.00 . . . CROSS COMPLAINT  
AMENDED – COUNTERCLAIM ANSWER  
10.00 . . . CERTIFIED MAIL  
3.00 . . . LEGAL RESEARCH FEE  
20.00 . . . SPECIAL PROJECT FUND  
10.00 . . . CAPITAL IMPROVEMENT FUND
  
- (3) \$ 80.00 - \$ 26.00 . . . SMALL CLAIMS COMPLAINT  
10.00 . . . POSTAGE FOR CERTIFIED MAIL  
11.00 . . . LEGAL AID FEES  
3.00 . . . LEGAL RESEARCH FEE  
20.00 . . . SPECIAL PROJECT FUND  
10.00 . . . CAPITAL IMPROVEMENT FUND  
10.00 . . . POSTAGE EACH ADDITIONAL DEFENDANT
  
- (4) \$ 60.00 - \$ 47.00 . . . NOTICE OF APPEAL  
3.00 . . . LEGAL RESEARCH FEE  
10.00 . . . CAPITAL IMPROVEMENT FUND
  
- (5) \$ 300.00 - \$ 300.00 . . . JURY DEMAND
  
- (6) \$ 137.00 - \$ 77.00 . . . FORCIBLE DETENTION  
26.00 . . . LEGAL-AID FEE  
3.00 . . . LEGAL RESEARCH FEE  
1.00 . . . POSTAGE  
20.00 . . . SPECIAL PROJECT FUND  
10.00 . . . CAPITAL IMPROVEMENT FUND
  
- (7) \$ 85.00 - \$ 85.00 . . . WRIT OF EXECUTION (F.E.D.)
  
- (8) \$ 65.00 - \$ 36.00 . . . CHANGE OF VENUE  
26.00 . . . LEGAL AID FEE  
3.00 . . . LEGAL RESEARCH FEE

- (9) \$ 21.00 - \$ 8.00 . . . CERTIFICATE OF JUDGEMENT  
3.00 . . . LEGAL RESEARCH FEE  
10.00 . . . CAPITAL IMPROVEMENT FUND
- (10) \$ 146.00 - \$ 87.00 . . . REPLEVIN  
26.00 . . . LEGAL-AID FEES  
3.00 . . . LEGAL RESEARCH FEE  
20.00 . . . SPECIAL PROJECT FUND  
10.00 . . . CAPITAL IMPROVEMENT FUND
- (11) \$ 95.00 - \$ 82.00 . . . EXECUTION  
. . . 10% BOND CASH OR CERTIFIED CHECK OR  
MONEY ORDER  
3.00 . . . LEGAL RESEARCH FEE  
10.00 . . . CAPITAL IMPROVEMENT FUND
- (12) \$ 50.00 - \$ 37.00 . . . DEBTORS EXAMINATION  
3.00 . . . LEGAL RESEARCH FEE  
10.00 . . . POSTAGE FOR CERTIFIED MAIL
- (13) \$ 20.00 - \$ 17.00 . . . TRANSCRIPTS  
3.00 . . . LEGAL RESEARCH FEE
- (14) \$ 70.00 - \$ 60.00 . . . GARNISHMENT OF WAGES  
10.00 . . . POSTAGE – CERTIFIED MAIL
- (15) \$ 40.00 - \$ 27.00 . . . BANK ATTACHMENT  
3.00 . . . LEGAL RESEARCH FEE  
10.00 . . . CERTIFIED MAIL
- (16) \$ 70.00 - \$ 47.00 . . . VACATE, MODIFY, REVIVE  
3.00 . . . LEGAL RESEARCH FEE  
10.00 . . . CAPITAL IMPROVEMENT FUND  
10.00 . . . POSTAGE-CERTIFIED MAIL-DEFENDANT
- (17) \$ 120.00 - \$ 61.00 . . . COGNOVIT JUDGMENT  
3.00 . . . LEGAL RESEARCH FEE  
26.00 . . . LEGAL AID FEE  
20.00 . . . SPECIAL PROJECT FUND  
10.00 . . . CAPITAL IMPROVEMENT FUND
- (18) \$ 60.00 - \$ 47.00 . . . TRANSFER FROM SMALL CLAIMS TO CIVIL  
3.00 . . . LEGAL RESEARCH FEE  
10.00 . . . CAPITAL IMPROVEMENT FUND
- (19) \$ 10.00 MARRIAGE FEE
- (20) \$ 60.00 - \$ 47.00 . . . TRUSTEESHIP  
3.00 . . . LEGAL RESEARCH FEE  
10.00 . . . CAPITAL IMPROVEMENT FUND  
PLUS 3% FEE FOR PROCESSING AT TIME OF  
EACH DISTRIBUTION

IN ANY ACTION OR PROCEEDINGS, WHEN THE PLAINTIFF FILES AN AFFIDAVIT OF  
POVERTY, NO SECURITY OF COURT COSTS SHALL BE REQUIRED

