

14. SCARS, TATOOS OR OTHER DISTINGUISHING MARKS:

B. RESIDENCES – List all addresses where you have lived during the past 10 years, beginning with present address. List by month and year, attach extra page if necessary.

<u>FROM</u>	<u>TO</u>	<u>ADDRESS</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

C. EXPERIENCE & EMPLOYMENT – Beginning with your present or most recent job, list all employment held for the past 10 years, including part-time, temporary or seasonal employment. Include all periods of unemployment. Attach extra pages if necessary. Please indicate if you are fearful that your present job would be in jeopardy if inquiries were made.

1. FROM _____ TO _____ EMPLOYER _____

ADDRESS _____

PHONE # _____ JOB TITLE _____

DUTIES _____

SUPERVISOR _____ NAME OF CO-WORKER _____

REASON FOR LEAVING _____

2. FROM _____ TO _____ EMPLOYER _____
ADDRESS _____
PHONE # _____ JOB TITLE _____
DUTIES _____

SUPERVISOR _____ NAME OF CO-WORKER _____
REASON FOR LEAVING _____

3. FROM _____ TO _____ EMPLOYER _____
ADDRESS _____
PHONE # _____ JOB TITLE _____
DUTIES _____

SUPERVISOR _____ NAME OF CO-WORKER _____
REASON FOR LEAVING _____

4. FROM _____ TO _____ EMPLOYER _____
ADDRESS _____
PHONE # _____ JOB TITLE _____
DUTIES _____

SUPERVISOR _____ NAME OF CO-WORKER _____
REASON FOR LEAVING _____

5. FROM _____ TO _____ EMPLOYER _____
ADDRESS _____
PHONE # _____ JOB TITLE _____
DUTIES _____

SUPERVISOR _____ NAME OF CO-WORKER _____
REASON FOR LEAVING _____

6. FROM _____ TO _____ EMPLOYER _____
ADDRESS _____
PHONE # _____ JOB TITLE _____
DUTIES _____

SUPERVISOR _____ NAME OF CO-WORKER _____
REASON FOR LEAVING _____

D. MILITARY HISTORY

1. HAVE YOU SERVED IN THE U.S. ARMED FORCES? _____ YES _____ NO
2. DATE OF SERVICE: FROM _____ TO _____
BRANCH OF SERVICE _____
UNIT DESIGNATION _____
MILITARY SERVICE NUMBER _____
HIGHEST RANK HELD _____
TYPE OF DISCHARGE _____

3. WERE YOU EVER DISCIPLINED WHILE IN THE MILITARY SERVICE (INCLUDE COURT-MARTIAL, CAPTAIN'S MASTS, COMPANY PUNISHMENT, ETC.)?

<u>CHARGE</u>	<u>AGENCY</u>	<u>DATE</u>	<u>AGE AT TIME</u>	<u>DISPOSITION</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

IF YOU RECEIVED A DISCHARGE OTHER THAN HONORABLE, GIVE COMPLETE DETAILS.

E. EDUCATIONAL HISTORY

1. <u>HIGH SCHOOL ATTENDED</u>	<u>CITY & STATE</u>	<u>DATES ATTENDED</u>		<u>GRADUATED</u>	
		<u>FROM</u>	<u>TO</u>	<u>YES</u>	<u>NO</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

2. (A) COLLEGE OR UNIVERSITY ATTENDED _____

CITY & STATE _____

UNITS COMPLETED _____ MAJOR/MINOR _____

DEGREE RECEIVED, IF ANY, AND DATE _____

(B) COLLEGE OR UNIVERSITY ATTENDED _____

CITY & STATE _____

UNITS COMPLETED _____ MAJOR/MINOR _____

DEGREE RECEIVED, IF ANY, AND DATE _____

(C) COLLEGE OR UNIVERSITY ATTENDED _____
CITY & STATE _____
UNITS COMPLETED _____ MAJOR/MINOR _____
DEGREE RECEIVED, IF ANY, AND DATE _____

3. LIST OTHER SCHOOLS ATTENDED (TRADE, VOCATIONAL, BUSINESS, ETC) GIVE NAME AND ADDRESS OF OF SCHOOL, DATES ATTENDED AND COURSE OF STUDY.

F. SPECIAL QUALIFICATIONS & SKILLS

1. LIST ANY SPECIAL LICENSES YOU HOLD (SUCH AS PILOR, RADIO OPERATOR, SCUBA, ETC.) SHOWING LICENSING AUTHORITY, ORIGINAL DATE OF ISSUE AND DATE OF EXPIRATION.

2. LIST ANY SPECIALIZED MACHINERY OR EQUIPMENT WHICH YOU CAN OPERATE.

3. IF YOU ARE FLUENT IN A FOREIGN LANGUAGE, INDICATE IN EACH AREA YOUR DEGREE OF FLUENCY (EXCELLENT, GOOD, FAIR).

<u>LANGUAGE</u>	<u>READING</u>	<u>SPEAKING</u>	<u>WRITING</u>
_____	_____	_____	_____
_____	_____	_____	_____

4. LIST ANY OTHER SPECIAL SKILLS OR QUALIFICATIONS YOU MAY POSSESS.

G. LEGAL

1. HAVE YOU EVER BEEN CONVICTED, ARRESTED, DETAINED BY POLICE OR SUMMONED INTO COURT?

_____ YES _____ NO

IF YES, COMPLETE THE FOLLOWING (LIST JUVENILE AS WELL AS ADULT OCCURRENCES).

<u>CRIME CHARGED</u>	<u>POLICE AGENCY CITY & STATE</u>	<u>DATE</u>	<u>DISPOSITION OF CASE</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. HAVE YOU EVER BEEN INVOLVED AS A PARTY IN CIVIL LITIGATION?

_____ YES _____ NO

IF YES, GIVE DETAILS _____

H. MOTOR VEHICLE OPERATION

1. HAS YOUR DRIVER'S LICENSE EVER BEEN SUSPENDED OR REVOKED?

_____ YES _____ NO

IF YES, GIVE DATE, LOCATION AND REASONS _____

J. REFERENCES OR AQUAINTANCES – LIST FIVE PERSONS WHO KNOW YOU WELL ENOUGH TO PROVIDE CURRENT INFORMATION ABOUT YOU. DO NOT LIST RELATIVES OR FORMER EMPLOYERS.

(1) NAME: _____ ADDRESS: _____
RESIDENCE PHONE: _____ BUSINESS PHONE: _____
BUSINESS ADDRESS: _____
YEARS KNOWN: _____

(2) NAME: _____ ADDRESS: _____
RESIDENCE PHONE: _____ BUSINESS PHONE: _____
BUSINESS ADDRESS: _____
YEARS KNOWN: _____

(3) NAME: _____ ADDRESS: _____
RESIDENCE PHONE: _____ BUSINESS PHONE: _____
BUSINESS ADDRESS: _____
YEARS KNOWN: _____

(4) NAME: _____ ADDRESS: _____
RESIDENCE PHONE: _____ BUSINESS PHONE: _____
BUSINESS ADDRESS: _____
YEARS KNOWN: _____

(5) NAME: _____ ADDRESS: _____
RESIDENCE PHONE: _____ BUSINESS PHONE: _____
BUSINESS ADDRESS: _____
YEARS KNOWN: _____

K. FINANCIAL HISTORY

SOURCES OF INCOME

1. WHAT IS YOUR PRESENT SALARY OR WAGES? _____
2. DO YOU HAVE INCOME FROM ANY SOURCE OTHER THAN YOUR PRINCIPAL OCCUPATION?
_____ YES _____ NO
IF YES, HOW MUCH? _____
HOW OFTEN? _____
THE SOURCE? _____
3. DO YOU OWN ANY REAL ESTATE? _____ YES _____ NO
VALUE \$ _____
4. DO YOU OWN ANY BONDS, GOVERNMENT OR OTHER?
_____ YES _____ NO VALUE \$ _____
5. DO YOU OWN ANY CORPORATE STOCK?
_____ YES _____ NO VALUE \$ _____
6. DO YOU HAVE A BANK ACCOUNT?
_____ YES _____ NO

SAVINGS

AVERAGE BALANCE: \$ _____

NAME AND ADDRESS OF BANK _____

CHECKING

AVERAGE BALANCE: \$ _____

NAME AND ADDRESS OF BANK _____

I HEREBY CERTIFY THAT THERE ARE NO WILLFUL MISREPRESENTATIONS, OMISSIONS OR FALSIFICATIONS IN THE FOREGOING STATEMENTS AND ANSWERS TO QUESTIONS. I AM FULLY AWARE THAT ANY SUCH MISREPRESENTATIONS, OMISSIONS OR FALSIFICATIONS WILL BE GROUNDS FOR IMMEDIATE REJECTION OR TERMINATION OF EMPLOYMENT.

SIGNATURE OF APPLICANT IN FULL

DATE COMPLETED

STEUBENVILLE POLICE DEPARTMENT

AUTHORIZATION AND RELEASE FOR RECORDS AND SECURITY CHECK

The undersigned, who is a candidate for the position of Police in the City of Steubenville, hereby gives and grants to the City of Steubenville, together with its Civil Service Commission and its Police Department, the right to inspect, examine and obtain the records of any Police Department, Court of Law, Branch of the Military or Security Service, for any citations, arrests, arraignments or prosecutions issued or pursued against me by any law enforcement agency or authority.

The undersigned further releases and discharges the City of Steubenville, together with its Officers, Employees, Agents or Representatives from any and all liability that may arise from or relate to conducting the within security check and/or examination of records.

Date: _____

Signature

Print Name